

STANDARD OPERATING PROCEDURES

DIVISION OF COMPARATIVE MEDICINE

UNIVERSITY OF SOUTH FLORIDA

Feed and Bedding

SCOPE:

NOTE: All special order diets should be placed through the Facility Manager

- b. Special Diets must be declared to Comparative Medicine prior to storage so the facility manager can ensure that each is appropriately labeled, stored, and maintained in accordance with this SOP.
- c. All grain based diets should be irradiated prior to shipment
- d. All animal diets are inspected to ensure they are intact and not damaged upon arrival and prior to accepting. Animal diets are not accepted if damaged. Cans with major damage or damage at the seams are not accepted. Cans with minor

- a. All bagged **feed is stored** in designated rooms at each facility. Bags are stored on rolling platform trucks **off of the floor**. All rooms are air-conditioned and should be maintained at or below 70°F with humidity at or below 50%. Limitations in HVAC system performance may result in temperature and humidity readings higher than the Guide's recommendation for storage of natural ingredient diets. Facility managers should notify the Assistant Director whenever temperature readings are greater than 74 degrees Fahrenheit or greater than 70% relative humidity for more than 2 days. The Assistant Director will notify physical plant staff and ask that they evaluate HVAC system performance. If relative humidity readings remain out of range one week after notifying physical plant, the Assistant Director will consider whether these conditions, or the use of portable humidifiers/dehumidifiers or air conditioners, introduce variables that may affect the integrity of the feed. Feed is utilized in a first-in, first-out manner to minimize the duration of storage.
- b. **Opened dry feeds** are kept in a plastic feed barrel on wheels, or suitable container with a tight fitting lid. Feed barrels/containers are clearly labeled by attaching a **Feed Record Card** . with c 2560 (126007) 05-0896 71-808-5 (9) 21-2 (5) 1010