

A. General Information

A0 Respondent Information (Not for Publication)

A0	Name:	Laura Hoffman				
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A0	City/State/Zip/Country:	Sarasota, FL, 34243, U.S.A.				
A0	Phone:	941-359-4237				
A0	Fax:	941-359-4298				
A0	E-mail Address:	lahoffman@sar.usf.edu				
A0	Are your responses to the CDS posted for reference on your institution's Web site?	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50px; text-align: center;">Yes</td> <td style="width: 50px; text-align: center;">No</td> </tr> <tr> <td style="text-align: center;">x</td> <td></td> </tr> </table>	Yes	No	x	
Yes	No					
x						
A0	If yes, please provide the URL of the corresponding Web page: http://www.usfsm.edu/ir/reports/reports.php					

A0A We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.

A1 Address Information

A1	Name of College/University:	University of South Florida Sarasota-Manatee
A1	Mailing Address:	8350 N. Tamiami Trail
A1	City/State/Zip/Country:	Sarasota, FL, 34243, U.S.A.
A1	Street Address (if different):	
A1	City/State/Zip/Country:	
A1	Main Phone Number:	941-359-4200
A1	WWW Home Page Address:	www.sarasota.usf.edu
A1	Admissions Phone Number:	941-359-4330
A1	Admissions Toll-Free Phone Number:	
A1	Admissions Office Mailing Address:	8350 N. Tamiami Trail C107
A1	City/State/Zip/Country:	Sarasota, FL, 34243, U.S.A.
A1	Admissions Fax Number:	941-359-4585
A1	Admissions E-mail Address:	mbukowski@sar.usf.edu
A1	If there is a separate URL for your school's online application, please specify: _____	https://secure.vzcollegeapp.com/usf/

A1 If you have a mailing address other than the above to which applications should be sent, please provide:

A2 Source of institutional control (Check only one):

A2	Public	x
A2	Private (nonprofit)	
A2	Proprietary	

A3 Classify your undergraduate institution:

A3	Coeducational college	x
A3	Men's college	
A3	Women's college	

A4 Academic year calendar:

A4	Semester	x
A4	Quarter	
A4	Trimester	
A4	4-1-4	
A4	Continuous	
A4	Differs by program (describe):	
A4	Other (describe):	

A5 Degrees offered by your institution:

A5	Certificate	x
A5	Diploma	
A5	Associate	
A5	Transfer Associate	
A5	Terminal Associate	
A5	Bachelor's	x
A5	Postbachelor's certificate	x
A5	Master's	x
A5	Post-master's certificate	x
A5	Doctoral degree research/scholarship	
A5	Doctoral degree -- professional practice	
A5	Doctoral degree -- other	



B1

B1		Men	Women	Men	Women
B1	Undergraduates				
B1	Degree-seeking, first-time freshmen	0	0	0	0
B1	Other first-year, degree-seeking	0	0	0	0
B1	All other degree-seeking	309	496	338	570
B1	Total Undergraduates				

88.5(3)-D459.7(15reD459.1224 degree-seeking)Tj90483.5714ITj aJ -f -23.5714a3.8(000)JTJ /TT4 1 Tf -23.5714 -1.2857 TD 0 Tc (B11 4444.4603 .0157.4591Othe



The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2012 Web-based survey.

For Bachelor's or Equivalent Programs

Please provide data for the Fall 2006 cohort if available. If Fall 2006 cohort data are not available, provide data for the Fall 2005 cohort.

Fall 2006 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2006. Include in the cohort those who entered your institution during the summer term preceding Fall 2006.

B4	service of the federal government, or official church missions; total allowable or equiv	
B5	B9 Of the initial 2006 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	0
B6	Final 2006 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	0
B7	Of the initial 2006 cohort, how many completed the program in four years or less (by August 31, 2010):	0
B8	Of the initial 2006 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2010 and by August 31, 2011):	
B9	Of the initial 2006 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2011 and by August 31, 2012):	
B10	Total graduating within six years (sum of questions B7, B8, and B9):	0
B11	Six-year graduation rate for 2006 cohort (question B10 divided by question B6):	#DIV/0!

Fall 2005 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2005. Include in the cohort those who entered your institution during the summer term preceding Fall 2005.

B4	Initial 2005 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	
B5	Of the initial 2005 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B6		0
B7		
B8		
B9		
B10		0

B11	Six-year graduation rate for 2005 cohort (question B10 divided by question B6):	#DIV/0!
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For Two-Year Institutions

Please provide data for the 2009 cohort if available. If 2009 cohort data are not available, provide data for the 2008 cohort.

2009 Cohort

B12	Initial 2009 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2009 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B14	Final 2009 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

2008 Cohort

B12	Initial 2008 cohort, total of first-time, full-time degree/certificate-seeking students:	
B13	Of the initial 2008 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
B14	Final 2008 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
B15	Completers of programs of less than two years duration (total):	
B16	Completers of programs of less than two years within 150 percent of normal time:	
B17	Completers of programs of at least two but less than four years (total):	
B18	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
B19	Total transfers-out (within three years) to other institutions:	
B20	Total transfers to two-year institutions:	
B21	Total transfers to four-year institutions:	

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2011 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in Fall 2011 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in Fall 2012?	
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C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

First-time, first-year, (freshmen) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2012. Include early decision, early action, and students who began studies during summer in this cohort.

Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were

Total first-time, first-year (freshman) men who applied	
Total first-time, first-year (freshman) women who applied	
Total first-time, first-year (freshman) men who were admitted	
Total first-time, first-year (freshman) women who were admitted	
Total full-time, first-time, first-year (freshman) men who enrolled	
Total part-time, first-time, first-year (freshman) men who enrolled	
Total full-time, first-time, first-year (freshman) women who enrolled	
Total part-time, first-time, first-year (freshman) women who enrolled	

Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

	Yes	No
Do you have a policy of placing students on a waiting list?		

If yes, please answer the questions below for Fall 2012 admissions:

Number of qualified applicants offered a place on waiting list	
Number accepting a place on the waiting list	
Number of wait-listed students admitted	
Is your waiting list ranked?	
If yes, do you release that information to students?	
Do you release that information to school counselors?	

Admission Requirements

High school completion requirement

High school diploma is required and GED is accepted	
High school diploma is required and GED is not accepted	
High school diploma or equivalent is not required	

Does your institution require or recommend a general college-preparatory program for degree-seeking students?

Require	
Recommend	
Neither require nor recommend	

Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
Total academic units		
English		
Mathematics		
Science		
Of these, units that must be lab		
Foreign language		
Social studies		
History		
Academic electives		
Computer Science		
Visual/Performing Arts		

C5 Other (specify)

Basis for Selection

C6 Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

C6
C6
C6
C6
C6

C7

C7 Very Important Important Considered Not Considered

C7 Academic

- C7 Rigor of secondary school record
- C7 Class rank
- C7 Academic GPA
- C7 Standardized test scores
- C7 Application Essay
- C7 Recommendation(s)

C7 Nonacademic

- C7 Interview
- C7 Extracurricular activities
- C7 Talent/ability
- C7 Character/personal qualities
- C7 First generation
- C7 Alumni/ae relation
- C7 Geographical residence
- C7 State residency
- C7 Religious affiliation/commitment
- C7 Racial/ethnic status
- C7 Volunteer work
- C7 Work experience
- C7 Level of applicant's interest

SAT and ACT Policies

C8 Entrance exams

Yes No

C8A Does your institution make use of SAT, ACT, or SAT Subject Test scores in admission decisions for first-time, first-year, degree-seeking applicants?

C8A If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for Fall 2014.

C8A	<input type="checkbox"/>			ADMISSION		
C8A	<input type="checkbox"/>	Require	Recommend	Require for Some	Consider if Submitted	Not Used

- C8A SAT or ACT
- C8A ACT only
- C8A SAT only
- C8A SAT and SAT Subject Tests or ACT
- C8A SAT Subject Tests only

C8B If your institution will make use of the ACT in admission decisions for first-time, first-year, degree-seeking applicants

for subject tests, indicate which GEDs will be used for admission (with GED/TT2 1 Tool, under which v widescr daabov7.56 0mother1.254 T, but-

C8B
C8B
C8B

C14 Application closing date

C14 Yes No

C14 Does your institution have an application closing date?

C14 Application closing date (fall):

C14 Priority date:

C15 Yes No

C15

C16 Notification to applicants of admission decision sent (fill in one only)

C16 On a rolling basis beginning (date):

C16 By (date):

C16 Other:

C17 Reply policy for admitted applicants (fill in one only)

C17 Must reply by (date):

C17 No set date:

C17 Must reply by May 1 or within _____ weeks if notified thereafter

C17 Other:

C17

C17

C17

C17 Yes, in full

C17 Yes, in part

C17 No

C18 Deferred admission

C18 Yes No

C18

C18

C19 Early admission of high school students

C19 Yes No

C19

C20 Common Application

(Initiated du2cEarly admission 002o.8889 r3- cyc5n/TT. C19

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C22 Early action

		Yes	No
C22	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?		

C22 If "yes," please complete the following:

C22	Early action closing date	
C22	Early action notification date	

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

	Yes	No
C22		

Fall Applicants

D1		Yes	No
D1		x	
D1		x	

D2

D2		Applicants	Admitted Applicants	Enrolled Applicants
D2	Men	344	232	180
D2	Women	461	325	245
D2	Total	805	557	425

D3		
D3	Fall	<input checked="" type="checkbox"/>
D3	Winter	
D3	Spring	<input checked="" type="checkbox"/>
D3	Summer	<input checked="" type="checkbox"/>

D4		Yes	No
D4	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?	Not applicable - do not admit freshman	
D4			

D5

D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript					x
D5	College transcript(s)	x				
D5	Essay or personal statement					x
D5	Interview					x
D5	Standardized test scores					x
D5	Statement of good standing from prior institution(s)					x

D6 2.50

D7 If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.00

D8 List any other application requirements specific to transfer applicants:

D9 709Tm(D3)Tj. TRANSFER ADMISSION/TT2 1 Tf31.7 0 0 7.56 55.68 T28 608Tm(D3)TProviain ap er of fresstud spe in Appl-201.0 -2.57189 TD(Intervdion v tranTjsfer applicants, specify (on a 4.0 scale):

D9	freshleted or eater applege gras/unige sitiee ? n0 -2 57189 TD(D4)T miyepewhateegu ap mufhe number of tranTjm auure? n0 -2 1 Tf9 0 0 9 74.52 687.5189(D3)TAcation prioflssion	Priority Date	Closing Date	Notification Date	Reply Date	Number of Admission
D9	Fall		7/1			
D9	Winter		11/15			
D9	Spring					
D9	Summer		4/1			

D10		Yes	No
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D10	Does an open admission policy, if reported, apply to transfer students?	N/A	N/A
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D11 Describe additional requirements for transfer admission, if applicable:

Transfer Credit Policies

D12	Report the lowest grade earned for any course that may be transferred for credit:	D
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D13		Number	Unit Type
D13	Maximum number of credits or courses that may be transferred from a two-year institution:	No Max	

D14		Number	Unit Type
D14	Maximum number of credits or courses that may be transferred from a four-year institution:	No Max	

D15	Minimum number of credits that transfers must complete at your institution to earn an associate degree:	N/A
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D16	Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:	30.00
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D17 Describe other transfer credit policies:

E. ACADEMIC OFFERINGS AND POLICIES

E1 Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

E1	Accelerated program	
E1	Cooperative education program	
E1	Cross-registration	x
E1	Distance learning	x
E1	Double major	x
E1	Dual enrollment	x
E1	English as a Second Language (ESL)	
E1	Exchange student program (domestic)	
E1	External degree program	
E1	Honors Program	x
E1	Independent study	x
E1	Internships	x
E1	Liberal arts/career combination	
E1	Student-designed major	
E1	Study abroad	x
E1	Teacher certification program	x
E1	Weekend college	x
E1	Other (specify):	

E2 This question has been removed from the Common Data Set.

E3 Areas in which all or most students are required to complete some course work prior to graduation:

E3	Arts/fine arts	x
E3	Computer literacy	
E3	English (including composition)	x
E3	Foreign languages	x
E3	History	x
E3	Humanities	
E3	Mathematics	x
E3	Philosophy	
E3	Sciences (biological or physical)	x
E3	Social science	x
E3	Other (describe):	

Library Collections: The CDS Publishers will collect library data again when a new Academic Libraries Survey is in place.

F. STUDENT LIFE

F1 Percentages of first-time, first-year (freshman) degree-seeking students and degree-seeking undergraduates enrolled in Fall 2012 who fit the following categories:

F1		First-time, first-year (freshman) students	Undergraduates
F1	Percent who are from out of state (exclude international/nonresident aliens from the numerator and denominator)		1%
F1	Percent of men who join fraternities		N/A
F1	Percent of women who join sororities		N/A
F1	Percent who live in college-owned, -operated, or -affiliated housing		N/A
F1	Percent who live off campus or commute		100%
F1	Percent of students age 25 and older		61%
F1	Average age of full-time students		27
F1	Average age of all students (full- and part-time)		30

F2 **Activities offered** Identify those programs available at your institution.

F2	Campus Ministries	X
F2	Choral groups	
F2	Concert band	
F2	Dance	
F2	Drama/theater	
F2	International Student Organization	
F2	Jazz band	
F2	Literary magazine	
F2	Marching band	
F2	Model UN	
F2	Music ensembles	
F2	Musical theater	
F2	Opera	
F2	Pep band	
F2	Radio station	
F2	Student government	X
F2	Student newspaper	
F2	Student-run film society	X
F2	Symphony orchestra	
F2	Television station	
F2	Yearbook	

F3 **ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

F3		On Campus	At Cooperating Institution	Name of Cooperating Institution
F3	Army ROTC is offered:			
F3	Naval ROTC is offered:			
F3	Air Force ROTC is offered:			

F4 **Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

F4	Coed dorms	
F4	Men's dorms	
F4	Women's dorms	
F4	Apartments for married students	
F4	Apartments for single students	
F4	Special housing for disabled students	
F4	Special housing for international students	
F4	Fraternity/sorority housing	
F4	Cooperative housing	
F4	Theme housing	
F4	Wellness housing	
F4	Other housing options (specify):	

G. ANNUAL EXPENSES

G0 Please provide the URL of your institution's net price calculator:

Provide 2013-2014 academic year costs of attendance for the following categories that are applicable to your institution.

Check here if your institution's 2013-2014 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2013-2014 academic year costs of attendance will be available:

G1 Undergraduate full-time tuition, required fees, room and board List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2013-2014 academic year (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

G1		First-Year	Undergraduates
G1	PRIVATE INSTITUTIONS Tuition:		
G1	PUBLIC INSTITUTIONS Tuition: In-district		\$5,519
G1	PUBLIC INSTITUTIONS In-state (out-of-district):		\$5,519
G1	PUBLIC INSTITUTIONS Out-of-state:		\$15,442
G1	NONRESIDENT ALIENS Tuition:		\$15,442
REQUIRED FEES:			
G1			\$5
ROOM AND BOARD:			
G1	(on-campus)		NA
G1	ROOM ONLY: (on-campus)		NA
G1	BOARD ONLY: (on-campus meal plan)		NA
G1	Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees):		

G1 Other:

G2		Minimum	Maximum
G2	Number of credits per term a student can take for the stated full-time tuition	15	15

G3		Yes	No
G3	Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?		X

G4		Yes	No
G4	Do tuition and fees vary by undergraduate instructional program?		X

G4		%	
G4	If yes, what percentage of full-time undergraduates pay more than the tuition and fees reported in G1?		

G5 Provide the estimated expenses for a typical full-time undergraduate student:

G5		Residents	Commuters (living at home)	Commuters (not living at home)
G5	Books and supplies		\$1,500	\$1,500
G5	Room only			
G5	Board only			
G5	Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):			
G5	Transportation			
G5	Other expenses			

G6 Undergraduate per-credit-hour charges (tuition only)

G6	PRIVATE INSTITUTIONS:	
G6	PUBLIC INSTITUTIONS In-district:	\$184.00
G6	PUBLIC INSTITUTIONS In-state (out-of-district):	\$184.00
G6	PUBLIC INSTITUTIONS Out-of-state:	\$515.00
G6	NONRESIDENT ALIENS:	\$515.00

Common Data Set 2012-2013

H2	c) Number of students in line b who were determined to have financial need	0	653	533
H2	d) Number of students in line c who were awarded any financial aid	0	629	488
H2	e) Number of students in line d who were awarded any need-based scholarship or grant aid	0	481	345
H2	f) Number of students in line d who were awarded any need-based self-help aid	0	300	394
H2	g) Number of students in line d who were awarded any non-need-based scholarship or grant aid	0	185	63
H2	h) Number of students in line d whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	0	4	0
H2	i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	0.0%	38.0%	27.0%
H2	j) The average financial aid package of those in line d . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$ -	\$ 7,824	\$ 5,583
H2	k) Average need-based scholarship and grant award of those in line e	\$ -	\$ 4,418	\$ 2,563
H2	l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f	\$ -	\$ 5,200	\$ 4,773
H2	m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f who were awarded a need-based loan	\$ -	\$ 5,172	\$ 4,749

H2A Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2A		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A	n) Number of students in line a who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	0	42	17
H2A	o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line n	\$ 0	\$ 1,003	\$ 626
H2A	p) Number of students in line a who were awarded an institutional non-need-based athletic scholarship or grant	0	0	0
H2A	q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p	\$ 0	\$ 0	\$ 0

H3 Incorporated into H1 above.

Note: These are the graduates and loan types to include and exclude in order to fill out CDS H4, H4a, H5, and H5a.

Include: * 2012 undergraduate class who graduated between July 1, 2008 and June 30, 2012 who started at your institution as first-time students and received a bachelor's degree between July 1, 2011 and June 30, 2012.

* only loans made to students who borrowed while enrolled at your institution.

* co-signed loans.

Exclude: * those who transferred in.
 * money borrowed at other institutions.

H4	Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans.	n/a
H4a	Provide the percentage of the class (defined above) who borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans.	n/a
H5	Report the average per-undergraduate-borrower cumulative principal borrowed of those in line H4.	n/a
H5a	Report the average per-undergraduate-borrower cumulative principal borrowed, of those in H4a, through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. These are listed in line H4a. NOTE: exclude all institutional, state, private alternative loans and exclude parent loans.	n/a

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6 Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

H6	Institutional need-based scholarship or grant aid is available	
H6	Institutional non-need-based scholarship or grant aid is available	X
H6	Institutional scholarship or grant aid is not available	

H6 If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:

H6		3
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H6 Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:

H6		\$3,416
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H6 Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:

H6		\$10,248
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H7 Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

H7	Institution's own financial aid form	
H7	CSS/Financial Aid PROFILE	
H7	International Student's Financial Aid Application	
H7	International Student's Certification of Finances	
H7	Other (specify):	

Process for First-Year/Freshman Students

H8 Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

H8	FAFSA	X
H8	Institution's own financial aid form	
H8	CSS/Financial Aid PROFILE	
H8	State aid form	
H8	Noncustodial PROFILE	
H8	Business/Farm Supplement	
H8	Other (specify):	

H9 Indicate filing dates for first-year (freshman) students:

H9	Priority date for filing required financial aid forms:	3/1
H9	Deadline for filing required financial aid forms:	

H9	No deadline for filing required forms (applications processed on a rolling basis):	YES
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H10 Indicate notification dates for first-year (freshman) students (answer a or b):

H10	a) Students notified on or about (date):		
H10		Yes	No
H10	b) Students notified on a rolling basis:	X	
H10	If yes, starting date:		3/1

H11 Indicate reply dates:

H11	Students must reply by (date):	
H11	or within _____ weeks of notification.	

Types of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12 Loans

H12 FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)

H12	Direct Subsidized Stafford Loans	X
H12	Direct Unsubsidized Stafford Loans	X
H12	Direct PLUS Loans	X

H12	Federal Perkins Loans	X
H12	Federal Nursing Loans	
H12	State Loans	
H12	College/university loans from institutional funds	X
H12	Other (specify):	

H13 Scholarships and Grants

H13 NEED-BASED:

H13	Federal Pell	X
H13	SEOG	X
H13	State scholarships/grants	X
H13	Private scholarships	X
H13	College/university scholarship or grant aid from institutional funds	X
H13	United Negro College Fund	
H13	Federal Nursing Scholarship	
H13	Other (specify):	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14		Non-Need Based	Need-Based
H14	Academics	X	X
H14	Alumni affiliation	X	X
H14	Art	X	X
H14	Athletics	X	X
H14	Job skills	X	X
H14	ROTC	X	
H14	Leadership	X	X
H14	Minority status	X	X
H14	Music/drama	X	X
H14	Religious affiliation	X	X
H14	State/district residency	X	X

H15

If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Please report the number of instructional faculty members in each category for Fall 2012. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

11

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part-time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:			
		Full-time	Part-time
	(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
	(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and title like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
	(c) on-line administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
	(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and title like	Exclude	Exclude
	(e) faculty on sabbatical or leave with pay	Include	Exclude
	(f) faculty on leave without pay	Exclude	Exclude
	(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and on-line instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

Minority faculty: includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or on-line Pacific Islander, or Hispanic.

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

11

	Full-Time	Part-Time	Total
a) Total number of instructional faculty	57	64	121
b) Total number who are members of minority groups	8	4	12
c) Total number who are women	33	42	75
d) Total number who are men	24	22	46
e) Total number who are nonresident aliens (international)	0	1	1
f) Total number with doctorate, or on-line terminal degree	51	36	87
g) Total number whose highest degree is a master's but not a terminal master's	6	28	34
h) Total number whose highest degree is a bachelor's	0	0	0
i) Total number whose highest degree is unknown or on-line (Note: Items f, g, h, and i must sum up to item a.)	0	0	0
j) Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students	0	0	0

12

Student to Faculty Ratio

Report the Fall 2012 ratio of full-time equivalent students (full-time plus 1/3 part-time) to full-time equivalent instructional faculty (full-time plus 1/3 part-time). In the ratio calculations, exclude on-line faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

12

Fall 2012 Student to Faculty ratio	15 to 1	(based on _____ students)
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and faculty).

I3 Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2012 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2012. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

I3 Number of Class Sections with Undergraduates Enrolled

		Undergraduate Class Size (provide numbers)							
I3	CLASS SECTIONS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
I3		26	58	46	14	6	4	1	155
I3	CLASS SUB-SECTIONS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
I3		0	1	2	0	0	0	0	3

J1 Degrees conferred between Jul



Commuter: A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.
Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.
Continuous basis (for program enrollment): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.
Cooperative education program: A program that provides for alternate class attendance and employment in business, industry, or government.
Cooperative housing: College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.
*Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.
Credit: Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.
Credit course: A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.
Credit hour: A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.
Cross-registration: A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.
Deferred admission: The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.
Degree: An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.
Degree-seeking students: Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.
Differs by program (calendar system): A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.
Diploma: See Postsecondary award, certificate, or diploma.
Distance learning: An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.
Doctor's degree-research/scholarship: A Ph.D. or other doctor's degree that requires advanced work beyond the master's level, including the preparation and defense of a dissertation based on original research, or the planning and execution of an original project demonstrating substantial artistic or scholarly achievement. Some examples of this type of degree may include Ed.D., D.M.A., D.B.A., D.Sc., D.A., or D.M., and others, as designated by the awarding institution.
Doctor's degree-professional practice: A doctor's degree that is conferred upon completion of a program providing the knowledge and skills for the recognition, credential, or license required for professional practice. The degree is awarded after a period of study such that the total time to the degree, including both pre-professional and professional preparation, equals at least six full-time equivalent academic years. Some of these degrees were formerly classified as "first-professional" and may include: Chiropractic (D.C. or D.C.M.); Dentistry (D.D.S. or D.M.D.); Law (L.L.B. or J.D.); Medicine (M.D.); Optometry (O.D.); Osteopathic Medicine (D.O.); Pharmacy (Pharm.D.); Podiatry (D.P.M., Pod.D., D.P.); or, Veterinary Medicine (D.V.M.), and others, as designated by the awarding institution.
Doctor's degree-other: A doctor's degree that does not meet the definition of a doctor's degree - research/scholarship or a doctor's degree - professional practice.
Double major: Program in which students may complete two undergraduate programs of study simultaneously.
Dual enrollment: A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.
Early action plan: An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.
Early admission: A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

Early decision plan: A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

Exchange student program-domestic: Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad.**

External degree program: A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

Extracurricular activities (as admission factor): Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

First-time student: A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

First-time, first-year (freshman) student: A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

First-year student: A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

***Freshman/new student orientation:** Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

Full-time student (undergraduate): A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

Geographical residence (as admission factor): Special consideration in the admission process given to students from a

Liberal arts/career combination: Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross registration.

Master's degree: An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.

Minority affiliation (as admission factor): Special consideration in the admission process for members of designated racial/ethnic minority groups.

***Minority student center:** Center with programs, activities, and/or services intended to enhance the college

Common Data Set 2012-2013

Race/ethnicity unknown: Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

Religious affiliation/commitment (as admission factor): Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

***Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious

Weekend college: A program that allows students to take a complete course of study and attend classes onl

SUMMARY OF SIGNIFICANT CHANGES TO THE CDS FOR 2012-2013

There are no structural or definitional changes to **CDS for 2012-2013**; other than the incremental advancement by one for year-dependent items, **CDS for 2012-2013** is identical to **CDS for 2011-2012**.