

ACTIVE LEARNING IN TEAMS

Vtjoh!D i boofmt!gps!Tuve fou!Hspvqt

It's possible to create collaborative student groups in a Course Team through the use of channels. This guide will show you how to create them and differentiate between the two.

WHAT IS A CHANNEL?

A channel is like a mini team within a team. There are two types of channels, standard (public) and private, and instructors can move among the channels at will. Each channel has many of the features that you find in the main team, which is a standard channel itself.

SETTING UP A CHANNEL

On entering a **Ca T a** for the first time, there will be a section on top with features you can use for your course. We do not recommend using the Classwork, Assignments, or Grades features, as they do not integrate with the Canvas gradebook. These options are the default in the Education version of Teams, and are not customizable by school.

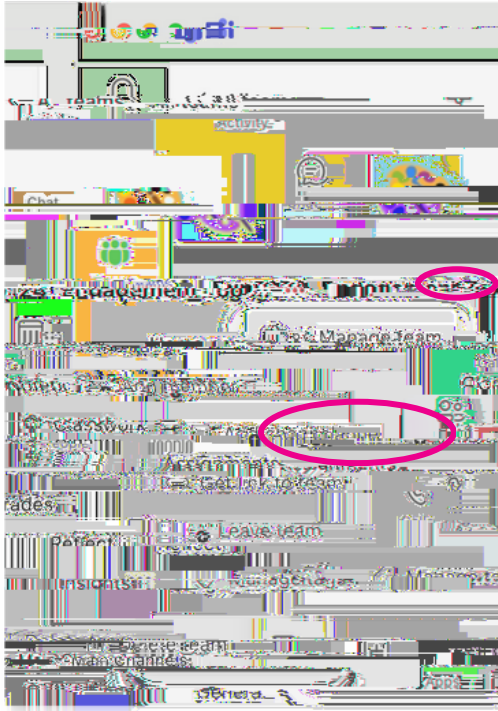
A **G a** channel is included by default under the **Ma C a** section. Everyone has access to this channel.





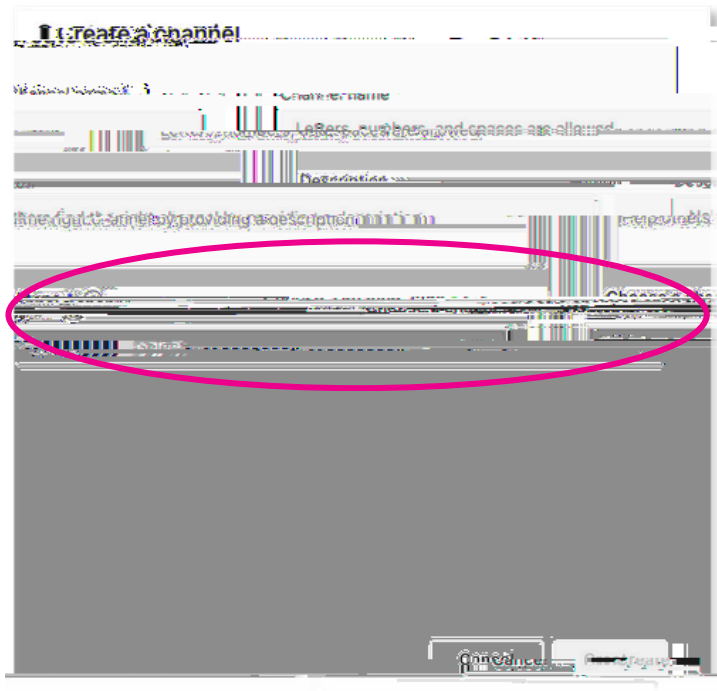
Add channel

elli i



Channel

Ch e

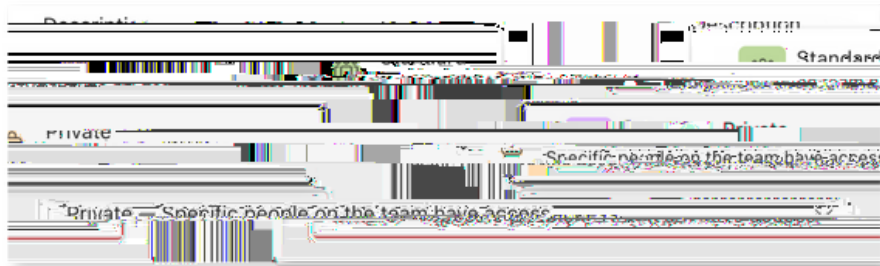


STANDARD OR PRIVATE?

S a a



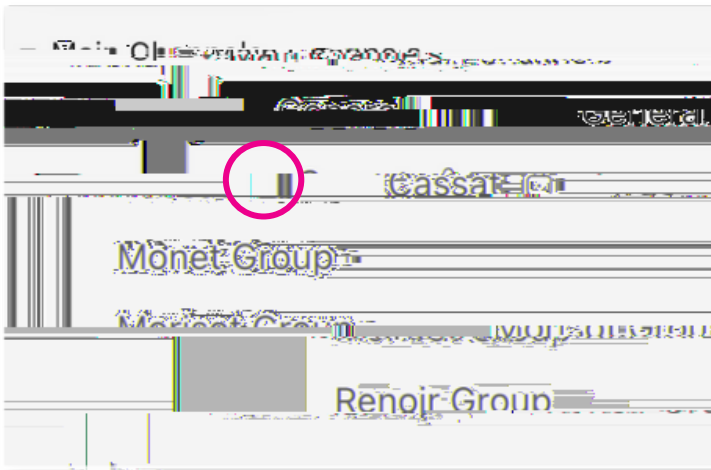
P a



Private



lock icon

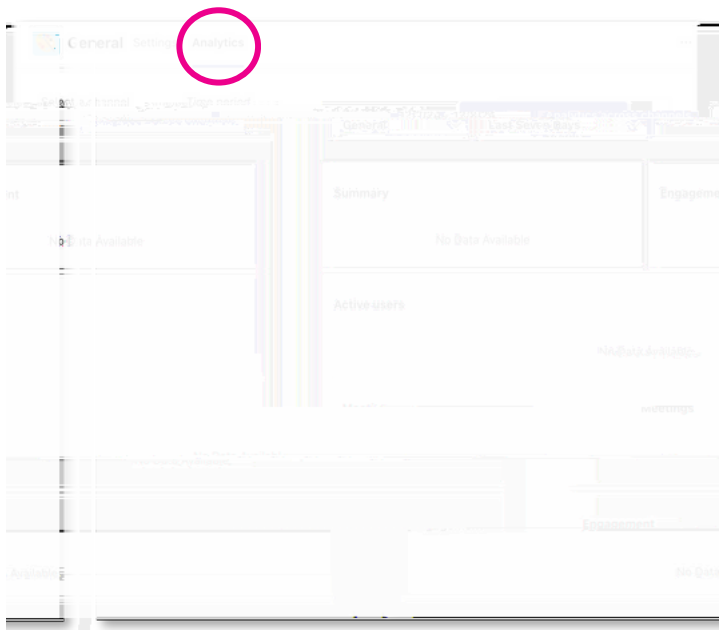
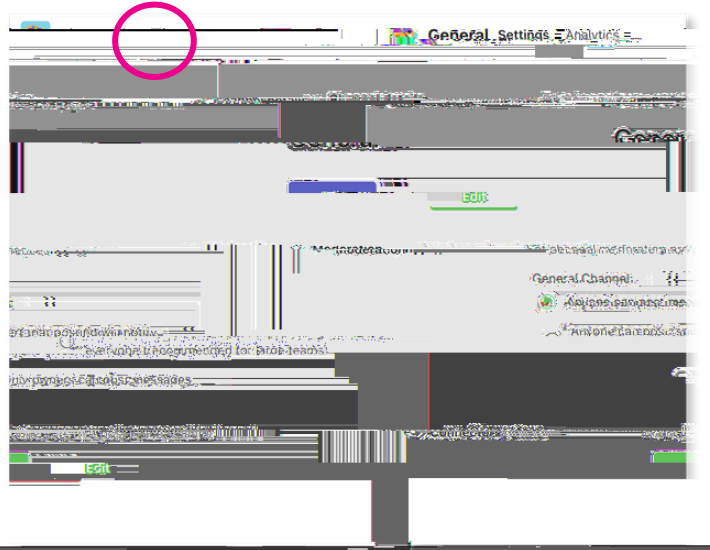
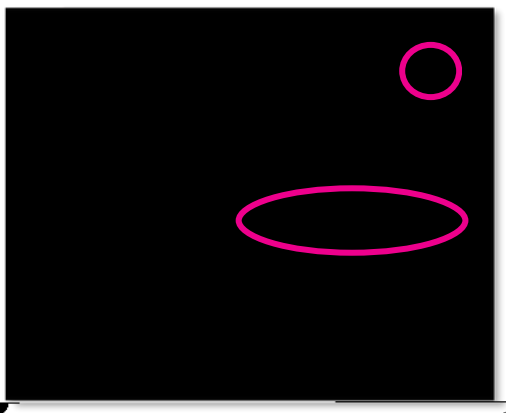


3

ellipsis

Manage channel

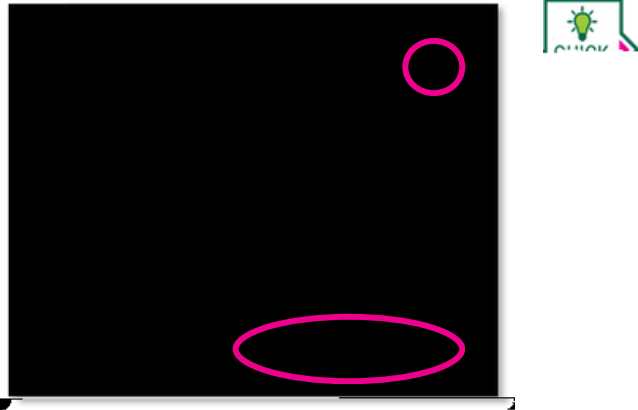
Settings Analytics





If you want to change the channel name, choose ellipses next to the channel name.

after choosing the



All channels are laid out with tabs to and a to add more app tabs.

