



# Florida Residency for Tuition Purposes

## To Be Completed by the Claimant/Person Claiming FL Residency:

Note: If the student is a dependent, the parent is the claimant and will complete this section and provide supporting documentation. If the student is independent, the student is the claimant and will complete this section and provide supporting documentation. No single document shall be considered as establishing residency. Additional documentation, other than what is prescribed, may be requested in some cases. All documentation provided is subject to verification. Evidence of ties to another state may result in denial of Florida residency for tuition purposes.

Claimant/Name of Person Claiming FL Residency: \_\_\_\_\_

Claimant's Relationship to Student: \_\_\_\_\_

Claimant's Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date Claimant began establishing legal FL residence: \_\_\_\_\_

## Provision of Documents to Support Claim of Florida Residency

Per s. 1009.21(3)(c), Florida Statutes, the residency determination must be documented by the submission of written or electronic verification that includes two or more documents identified below. No single piece of evidence shall be conclusive.

A. Claimant must provide at least one of the following of his/her personal documentation:

‘ Florida voter's registration card

Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

‘ Florida driver's license

Number: \_\_\_\_\_ Original Issue Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Current Issue Date: \_\_\_\_\_ / \_\_\_\_\_

‘ State of Florida identification card

Number: \_\_\_\_\_ Original Issue Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Current Issue Date: \_\_\_\_\_ / \_\_\_\_\_

‘ Florida vehicle registration

Number (VIN): \_\_\_\_\_ Original Issue Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Current Issue Date: \_\_\_\_\_ / \_\_\_\_\_

‘ Proof of permanent home in Florida occupied as primary residence for 12 consecutive months prior to the start of the application period. (Required: document such as a deed or other evidence of title to property used as primary residence, a homeowner's policy, a title insurance policy, evidence of a property tax bill, a mortgage, or a lease of multiple years' duration)

‘ Proof of a homestead exemption in Florida. (Required: document from the county tax collector demonstrating the application of a homestead exemption to the claimant's primary residence.)

‘ Official transcripts from a Florida high school for multiple years (2 or more years), if the Florida high school was approved with GEDC last 12 months.

(Dates of Attendance: \_\_\_\_\_ Graduation Date: \_\_\_\_\_ / \_\_\_\_\_ Required: transcript)

‘ Proof of permanent full-time employment in Florida for at least 30 hours per week for a 12 month period. (Required: pay stubs or W-2 form for 12 consecutive months)

B. Claimant may provide one or more documents from the following categories to demonstrate residency in Florida (to be used in conjunction with one document from above):

‘ Declaration of domicile in Florida.

‘ Florida professional or occupational license.

‘ Florida incorporation.

‘ Document evidencing family ties in Florida

‘ Proof of membership in a Florida-based charitable or professional organization. Any other documentation that supports residency in Florida, including, but not limited to, utility bills and proof of 12 consecutive months of payments; a lease agreement and proof of 12 consecutive months of rental payments; or an official state, federal, or court document evidencing legal ties to Florida.

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## Qualification by Exception (to be completed by the student)

As provided in s. 1009.21, Florida Statutes, I qualify for residency based on the following permitted exception (documentation required):

- ‘ I am a qualified beneficiary under the terms of the Florida Prepaid College Program (s. 1009.98, Florida Statutes.) (Required: Copy of Florida Recipient card.)
- ‘ I am married to a person who has maintained legal residence in Florida for at least the past 12 consecutive months. I now have established residence and intend to make Florida my permanent home. (Required: copy of marriage certificate and/or other documents required to establish residency.)
- ‘ I was previously enrolled at a Florida state postsecondary institution and classified as a Florida resident for tuition purposes. I am transferring to another Florida state postsecondary institution within 12 months of the previous enrollment.
- ‘ I was previously enrolled at a Florida state postsecondary institution and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 months ago and am now re-establishing Florida legal residence.
- ‘ Active duty members of the Armed Services of the United States residing in this state and their spouses and dependent children, and members of the Florida National Guard. (Required: Copy of military orders or DD2058 showing home of record.)
- ‘ Active duty members of the Armed Services of the United States and their spouses and dependents attending a Florida College System institution or state university within 50 miles of the military establishment where they are stationed, if such military establishment is within a county in Florida. (Required: Copy of military orders)
- ‘ United States citizens living on the Isthmus of Panama, who have completed 12 consecutive months of college work at the Florida State University Panama Canal Branch, and their spouses and dependent children. (Required: Copy of marriage certificate or proof of dependency.)
- ‘ Full-time instructional and administrative personnel employed by state public schools and institutions of higher education and their spouses and dependent children.
- ‘ Students from Latin America and the Caribbean who receive scholarships from the federal or state government. Any student classified pursuant to this paragraph shall attend, on a full-time basis, a Florida institution of higher education. (Required: proof of scholarship and Latin American residency.)
- ‘ Southern Regional Education Board's Academic Common Market graduate students attending Florida's state universities. (Required: Copy of letter from State Academic Common Market Coordinator.)
- ‘ Full-time employees of state agencies or political subdivisions of the state when the student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.
- ‘ McKnight Doctoral Fellows and Finalists who are United States citizens. (Required: Verification from graduate studies.)
- ‘ United States citizens living outside the United States who are teaching at a Department of Defense Dependent School or in an American International School and who enroll in a graduate level education program which leads to a Florida teaching certificate.
- ‘ Active duty members of the Canadian military residing or stationed in this state under the North American Air Defense (NORAD) agreement and their spouses and dependent children, attending a Florida College System institution or state university within 50 miles of the military establishment where they are stationed. (Required: proof of active duty membership for specified purpose.)
- ‘ Active duty members of a foreign nation's military who are serving as liaison officers and are residing or stationed in this state, and their spouses and dependent children, attending a Florida College System or state university within 50 miles of the military establishment where the liaison officer is stationed. (Required: proof of active duty membership for specified purpose.)

## Residency Declaration

I, the undersigned, hereby declare that I have read the foregoing document and that the facts stated in it are true and further affirm the authenticity of the information provided on all pages of this Residency Declaration. I understand that any false or misleading information on this Residency Declaration in support of this Residency Declaration, will subject me to penalties pursuant to section 837.06, Florida Statutes, for making a false statement to the institution to review or examine any and all documents and records, including those accessible electronically, which may assist in supporting my claim as a Florida resident for tuition purposes.

Student Name (Please Print): \_\_\_\_\_

Claimant Name (if not the Student): \_\_\_\_\_

Signature of the Claimant (Electronic or Ink): \_\_\_\_\_ Date: \_\_\_\_\_

Please Note: You can use the electronic signature in the fillable PDF forms and upload the signed document to your online application or email it to [admissions@usf.edu](mailto:admissions@usf.edu). You do not need to print and sign by hand. However, your signature (whether wet or electronic) still certifies that the information submitted is accurate.