

Amanda Weston  
(813) 3760202

- Develop webbased training for providers selected to provide the clinical intervention to participants.
- Perform administrative and clerical work; development of critical documentation and writing of results
- Conduct supervisor site interviews to collect qualitative data for RSA Scholar Program

- Assist in creating class modules on Canvas for students to access required course materials, assignments, and supplemental materials
- Construct and reconstruct lessons according to dynamic interests and current events
- Perform administrative and clerical work corrected and graded exam papers and prepared progress reports of students
- Provide weekly one-on-one guidance and regular out of class assistance

2008-2017 Certified Pharmacy Technician Publix

- Accurately and efficiently prepares prescription orders
- Coordinates complex clerical and administrative functions pertaining to inventory management, data maintenance/reporting, and record keeping
- Process payments for prescriptions and insurance claims
- Provides quality customer service to patients and other healthcare providers
- Trains and monitors the work of trainee clerical and technical employees so that they are able to perform assigned duties, directly provides training regarding processes and techniques within assigned area, and serves as a resource for the more complex technical pharmacy issues and questions.

2016 Outpatient Therapist, Chrysalis Health

- Provided individual and family strength-based, culturally competent mental health and substance abuse services to children, adolescents, and adults in home, inschool, and in community settings
- Administered

- Created multiple charts and data analysis figures for CACREP Accreditation process

2014-2015 Graduate Teaching Assistant, University of South Florida

Course: Research & Program Evaluation  
 Instructor: Barbara LoFrisco, PhD

Course: Counseling in Community Settings  
 Instructor: Mr. Aaron Norton, LMHC

Course: Foundations of Mental Health Counseling  
 Instructor: Gary Dudek, PhD

- Supported departmental processes related to student recruitment including contacting 85 prospective students, peer advising/mentoring 20-30 students per semester and conducting campus tours and orientation activities
- Supervised incoming graduate assistants
- Assisted in creating class modules on Canvas for students to access required class materials, assignments, and supplemental materials
- Developed the University of South Florida Rehabilitation and Mental Health Counseling program recruitment brochure to distribute to various colleges across the United States
- Assisted students with disabilities one-on-one to access course content, provide feedback on work, and respond to students' questions posed verbally and electronically

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- Provides training and supervision to new interns on assigned duties, procedures and policies of the agency, and assessments utilized with clients

2015-2016      Research Program Data Manager  
 Success 4 Kids & Families  
 Supervisor: John Mayo, LMHC & Nanci Nolan, MA

- Creates and edits templates and instructor manuals utilizing TMS Behavioral and Integrated Health Record Software (also known as WrapTrack)
- Generates Wraparound fidelity reports on data collected and compares to nationwide data collected from other agencies
- Provides data and database related technical assistance and user support to supervisors and other S4KF staff
- Develops data cleaning methods to perform quality control on data collected across both Wraparound programs

## RESEARCH EXPERIENCE

USF, Department of Psychology, Alcohol & Substance Use Research Institute

2011              Senior Research Assistant Paid position, 20 hours/week  
 Project MyLife  
 Principal Investigator: Mark S. Goldman, PhD  
 Supervisor: Karen Brandon, PhD

- Project description 5-year longitudinal NIH/NIAAA funded study that followed 8-9 year old participants into alcohol initiation and monitored changes in alcohol expectancies and relevant risk/protective variables
- Mentored and audited research assistants - person interviews, conducted clinical risk assessments, and audited data entries

2010-2011      Research Assistant Volunteer, 10 hours/week  
 Project MyLife

- Interviewed children and adult participants (trained in Structured Assessments for the Genetics of Alcoholism and Time Line Follow Back)

## PUBLICATIONS

Weston, A., Jorgenson Smith, T., & Lu, Y. (2020). Perceived impact of video gaming on employment: Implications for vocational rehabilitation counseling. *Journal of Vocational Rehabilitation*.

Jorgenson Smith, T., Dillahunt-Aspillaga, C., Chou, C. C., Ching, D., & Weston, A. (2020). Rehabilitation scholarship program: A solution to personnel shortages in the vocational rehabilitation system. *Journal of Vocational Rehabilitation*, 1-11.



Mayo, J, Boston, EQ.

Weston, A. (2016, October). Wraparound fidelity index (~~WFI~~): Wraptrack software training.  
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## PROFESSIONAL AFFILIATIONS

American Psychological Association (Active Graduate Student Member)  
iLead, Inspire, Network, Connect (iLINC) Student Association (Active Graduate Student Member)  
Graduate and Professional Student Council (Active Member)

Oliver T. Massey Ph.D., Associate Professor and Division Director  
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