

Student Handbook



Faculty and Staff

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Background Information

Introduction

Rehabilitation Management and Health Counseling (RMHC) is a 100% undergraduate program at the University of South Florida. The program is designed to prepare students for careers in rehabilitation counseling, mental health counseling, and related fields. The program is accredited by the Council on Rehabilitation Education (CRE) and the American Rehabilitation Counselor Association (ARCA). The program is also a member of the National Association of Rehabilitation Counselors (NARC).

Program Mission, Outcomes and Objectives

The Rehabilitation Management and Health Counseling (RMHC) program is designed to prepare students for careers in rehabilitation counseling, mental health counseling, and related fields. The program is accredited by the Council on Rehabilitation Education (CRE) and the American Rehabilitation Counselor Association (ARCA). The program is also a member of the National Association of Rehabilitation Counselors (NARC).

1. Research and apply the principles of rehabilitation counseling.
2. Provide rehabilitation counseling services to individuals with physical, mental, and emotional disabilities.
3. Integrate the principles of rehabilitation counseling with the principles of mental health counseling.

University Recruitment and Diversity Policy & Accreditation

USF is committed to providing a diverse and inclusive learning environment for all students. The university's recruitment and diversity policy is designed to attract and retain students from a variety of backgrounds, cultures, and abilities. The university is also committed to providing a safe and supportive environment for all students.

USF is a member of the University System of Florida (USF) and is accredited by the Council on Higher Education Accreditation (CHEA). The university is also a member of the Association of Public and Land-grant Universities (APLU). The university is also a member of the Association of American Universities (AAU).

Council on Accreditation of Counseling and Related Educational Programs (CACREP). Council on Accreditation of Mental Health Counseling Programs. Doctor of Philosophy in Counseling & Family Therapy (CFS). Council on Accreditation of Counseling and Related Educational Programs. Board of Accreditation. Standards for Accreditation of Counseling Programs. 1972. Standards for Accreditation of Counseling Programs. 1,600.

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Transfer Credit

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USF Graduate Catalog, Section 7 Academic Policies & Regulations

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Computer Accounts

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Curriculum

Course Requirements

Clinical Rehabilitation & Mental Health Counseling – August 2024

3. S... E... A... %
4. A... C... R... M... H... C... P... %

Field Training Component

... % ... %

I
C

Final Comprehensive Examination (COMPS)

General Information

First Day Class Attendance

First Day Class Attendance

Confidentiality and Ethics

Confidentiality and Ethics

Licensure

Licensure

Problem Resolution Process

C. R. M. H. C. P.
 U. A. C. P. (ACP). I. P. P.
 R. P. % /
 C. A. C. P. USF P 10-002:
 (:// / / / -10-002.). I.
 S. C. P. N. -A. C. P. USF P 30-053:
 (:// / / / -30-053.)

General Guidelines

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Concerns Initiated By Students

I. % %
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If the concern is classroom-based

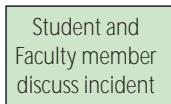
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R. & M. H. C.
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Academic Grievance Procedure – Department

(USF Policy 10-002) <http://regulationspolicies.usf.edu/policies-and-procedures/pdfs/policy-10-002.pdf>

A. [Illegible text]



No Resolution Reached



Tip #1: Align your syllabus with USF Policy and revise areas of confusion after each term. Ask your colleagues to review your syllabus.

Tip #2: Be explicit about grading practices (both qualitative and quantitative).

Tip #3: Meet with students to discuss their concerns and send a follow-up e-mail confirming key points from your discussion.

Tip #4: Assume that any written communication (e-mail or hard copy) is public record. Stick to the facts and don't respond defensively.

Tip #5: The burden of proof is on the faculty member for issues of academic integrity while all other issues place the burden of proof on the student.



Appendix A

Student Readiness for Field Placement Form

Counseling, Rehabilitation, Mental Health, and Community Psychology, Counseling Services, and Management

Student Readiness for Field Placement Survey:

Strongly Disagree 1	Disagree 2	Somewhat agree 3	Agree 4	Completely Agree 5	
					S
					S
					S
					S
					S
					S
					S

Poor 1	Fair 2	Average 3	Above Average 4	
				Q
				C
				D <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
				P <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
				N

Comments:

Appendix C

Sample Graduation Certification Form (Mental Health Counseling Track)

College of Behavioral and Community Sciences
Certification Form

**MASTERS OR DOCTORAL DEGREE CANDIDATE CERTIFIED FOR GRADUATION
SEMESTER** _____

Student's Name

Sample Graduation Certification Form (Rehabilitation Counseling Track)

College of Behavioral and Community Sciences
Certification Form

MASTERS OR DOCTORAL DEGREE CANDIDATE CERTIFIED FOR GRADUATION
SEMESTER _____

Student's Name _____

M.A. Clinical Rehabilitation & Mental Health
Counseling: Rehabilitation Counseling Specialization

1st Fall

- X Meet with Dr. Stern
- X Determine research path:
thesis or independent study
- X If research, review CFS

