

## **NOTES**

information regarding the process of creating new degree programs in the State of Florida, SACS requirements, and online course delivery modes and methods. Future hearings will examine expanded academic program delivery, degree access and delivery options in the context of consolidation. He noted the subcommittee is focused on making sure the University is meeting the needs of both industry and student demand.

Finally, Melissa Seixas gave an update on the Shared Governance and Transparency Subcommittee. At the most recent hearing, the subcommittee heard from experts regarding BOG regulations, USF BOT policies, SACS regulations, and USF shared services. Committee recommendations will mainly be driven by current BOG regulations and legislation. Additionally, USF's resources were discussed and she noted that many are already shared. Ms. Seixas said that during subsequent hearings the committee will be looking at equal representation and balance in student government and how to leverage shared services and limited resources at different campuses.

Chair Ellen explained that the Task Force Committees are now at the point to consider how to structure recommendations. He envisions the final report to include an Executive Summary, major takeaways, summary of speakers and public comment, followed by Phase 1 (includes top 5 recommendations) and Phase 2 (all other recommendations). He noted that as a Task Force it is important to send recommendations to the Board of Trustees that can be realistically implemented and allow time to do so effectively and successfully.

Chair Ellen also informed the members that USF System Business and Finance leadership will present to the whole Task Force during the Aug 22<sup>nd</sup> meeting.

#### **b. Internal Implementation Committee Update**

Peter Stokes, managing director at Huron Consulting Group, gave an update regarding the internal Consolidation Implementation Committee. He explained the committee has been divided into six subcommittees, which are then comprised of smaller teams. The internal committees are made up of faculty, staff and students from all three USF campuses. They have identified challenges for each subcommittee as well as subtasks regarding which elements are relevant to each team.

#### **c. Town Hall Structure**

Chair Ellen explained the structure for the Town Hall meetings. He noted the first Town Hall is fast approaching and is scheduled for August 22<sup>nd</sup> at USF Tampa in the Marshall Student Center, Room 3707 from 3:00 PM - 5:00 PM. Immediately following the Town Hall will be an in-person Task Force meeting.

The Town Hall structure will follow the public comment at the hearings, at which each person must complete a comment card to receive three minutes to speak. Chair Ellen will also read any comment received via the web portal to be reflected on the record.

Staff is working on distributing a flyer to students, faculty, staff and community members. He noted it is critical for the committee to hear from the outside community and asked for each member to distribute the flyer to the community and encourage public

**comment at a Town Hall meeting Ms. Belas will send out the flyer to the Task Force members to distribute**

#### **IV. Adjournment**

**With no other business, Chair Ellen adjourned the meeting at 4:37 pm. The next scheduled meeting is August 22, 2018, USF Tampa, Marshall Student Center Room 307, 3:00 PM- 5:00 PM (Town Hall), 5:00 PM- 6:00 PM (Task Force Meeting).**