

Administrative Services Division  
Division of Environmental Health and Safety  
Facility and Fire Safety

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### FIRE EXIT DRILL EVALUATION

Date of drill: \_\_\_\_\_ Name of Facility: \_\_\_\_\_

Address of Facility: \_\_\_\_\_ Phone #: \_\_\_\_\_

Drill was conducted orderly? Yes or No If no, why?

Drill was conducted promptly? Yes or No If no, why?

University Police was notified by occupant? Yes or No

Fire alarm was sounded? Yes or No

Were all egress routes free of obstructions, such as exit doors and corridors? ~~Yes~~ No

All personnel accounted for outside? Yes or No

Estimated number of people who participated in the drill:

Evaluator's Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

Evaluator's Signature: \_\_\_\_\_

Received by EH&S Representative: \_\_\_\_\_

Date: \_\_\_\_\_

(File completed form with your building records and submit a copy by mail or fax to EH&S)